

# 2017 FLEA MARKET & CRAFT SHOW

## Vendor Policies & Procedures

Van Buren County Conservation (VBCCB)

**MAY 27-28 10am-5pm      OCT 14-15 10am-5pm**

(No Rain Dates)

**PRODUCTS :** Products sold in the show can be craft, artwork, resale, collectibles, flea market, antiques. You must remain with your items during the event. All items must be clearly priced at the start of the show.

**ITEMS: Must be family friendly**

- 1) No pornographic or of sexual nature in pictures or wording
- 2) If said items are found in your booth, you will be asked to remove them. If problems continue, you will be asked to leave, therefore forfeiting your space and rental fee.

**REGISTRATION:** Is

**Friday of the event weekend\_ between 8:30am and 5:30pm**

**Also Sat from 7:30-9am**

**All participants MUST check in prior to booth set-up at the Historic Greef General Store**, which is located across from the gazebo in the county park.

**Participants will be charged a \$5 early arrival fee and must be approved to come on the Thursday before the event.**

**ELECTRICITY:** Electricity is \$11, ONLY AVAILABLE for vendors that arrange and pay for electricity with the VBCCB. If you are using electricity that was not approved by the VBCCB, you will be forced to unplug immediately.

**IOWA SALES TAX PERMIT NUMBER:** An Iowa Sales Tax Permit Number must be supplied by all participants. If you do not have one, we will issue you a form for a temporary tax number at registration. It is the responsibility of the vendor to report and take care of their sales tax after the event.

**SHOW HOURS:** Show hours are officially from **10am – 5pm Saturday and 10am – 5pm on Sunday**. Early and late sales are permitted.

**SECURITY:** There is no hired security. The VBCCB is not responsible for any stolen or damage products, tents or other items in vendor booths.

**CODE OF CONDUCT:** The VBCCB reserves the right to refuse anyone using inappropriate language or behavior or displaying undesirable items. Vendors displaying a poor attitude toward other vendors, customers or staff will be addressed immediately. This is at the discretion of the VBCCB and the decision is final. Anyone not abiding by these rules will be asked to leave.

**PARKING:** Vendor vehicles may park nearby their sales unit if room is available. Vendor will keep vehicle off soft wet ground and areas that do not block or impede other vehicles.

**CAMPING:** Overnight camping is allowed at the vendor sales unit or in the campgrounds.

**RESTROOMS:** Located in the Greef General Store, at the shelterhouse on the east end of park and an SST on the West end of the park. Extra Portable units will be scheduled for the Oct. event.

**PETS:** Owners will be responsible for cleaning up after their pets and keeping the public safe from any aggressive behavior by pets.

**\*BOOTH FEE:** The fee for “Bentonsport Flea Market & Craft Show”

**May event- \$30.00 for up to 20 x 20, \$40 for any larger space needed.**

**Oct. event- \$50.00 for up to 20 x 20, \$60 for larger space needed.**

There is a \$25.00 fee for any returned checks.

**VENDOR SPACE:**

Vendors must supply their own tents, tables and displays. Vendors are responsible for cleanliness of their display area during the show, and cleanup of their area before leaving each evening.

No subleasing of spaces is allowed. You can request an email or mailing confirmation of your acceptance. You can pay in advance for a specific space if available and agreed upon by manager. For those not designated a space, the manager of the Greef General Store will meet with each vendor and help find a set up area that works for both the vendor and VBCCB.

**CANCELLATION:** In the event of cancelation 30, or more, days prior to the Flea Market & Craft Show, your payment will be refunded. In the event of cancelation 29, or less, days prior to Flea Market & Craft Show, no refund will be granted. There is a \$25.00 fee for any returned insufficient fund checks.

**DISCLAIMER:** The Van Buren County Conservation and Bentonsport Historic District are not responsible for any loss, damage, or accidents which may occur to your property or person.

**AGREEMENT**

I have read and agree to abide by all of the above policies. I understand that failure to do so will be grounds for rejection of application for future VBCCB events, and also possibly being asked to leave this year. I agree to hold the Van Buren County Conservation harmless, for any loss, damage, or accidents which may occur. **I also understand that decisions made by the VBCCB are final.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Van Buren Co. Conservation/ Historic Greef General Store 21964 Hawk Drive, Bentonsport, Iowa 52565**  
Phone: 319-592-3579 email: [greefstore@netins.net](mailto:greefstore@netins.net) [www.greefstore.com](http://www.greefstore.com)

**EXHIBITION AREA:**

**Bentonsport Riverside Park. Outdoor show, be prepared! No rain dates**

**LOCATION:**

Bentonsport is located in SE Iowa, Van Buren County, on Scenic Byway J-40 between Bonaparte and Keosauqua. For more information, see our website ([greefstore.com](http://greefstore.com)), call the Greef General Store, (319) 592-3579 or email [greefstore@netins.net](mailto:greefstore@netins.net)

**Please fill out form below:**

<b>First Name</b>		<b>Last Name</b>	
<b>Phone</b>		<b>Address</b>	
<b>City</b>		<b>State. Zip</b>	
<b>Unit Type and Size</b>	<input type="checkbox"/> Van <input type="checkbox"/> Camper <input type="checkbox"/> RV <input type="checkbox"/> Tent <input type="checkbox"/> Other: _____ Size (of all checked): _____		<b>Electric Needed?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Iowa Sales Tax #</b>		<b>Email Address</b>	

Brief description of merchandise: \_\_\_\_\_

Initial by each date you wish to attend: May 27 & 28 \_\_\_\_\_ Oct. 14 & 15 \_\_\_\_\_

------(Below information for office use only)-----

May: date pd \_\_\_\_\_ \$ \_\_\_\_\_ ck, c, cc      Oct: date pd \_\_\_\_\_ \$ \_\_\_\_\_ ck, c, cc