

BENTONSPORT HERITAGE DAY

June 22, 2024

VENDOR FORM, INFORMATION & RULES

Event Vendor Coordinator: **Lois Thompson**

email: lthompson37@gmail.com

Cell phone 641-208-1419

This agreement is made and entered into by and between the Bentonsport Improvement Assn. and...

Business Name or Individual _____

Address _____ City _____ State _____

Email _____ Phone _____

Iowa Sales Tax ID _____

Food Vendor Fee is \$30. Merchandise Vendor Fee is \$20 per 10' X 10' outdoor space. Spaces inside the Stone House are \$30 per space. Merchandise offered must be appropriate for Bentonsport Heritage Day (1850s - 1870s) and family friendly. Payment by personal check or money order must be included with submitted application. You are encouraged to submit this form as soon as possible so your participation can be promoted in event communications. Applications must be submitted by June 12. **Make checks payable to: Bentonsport Improvement Association.**

Signature of Applicant _____ Date _____

By signing above, you have agreed to the Bentonsport Heritage Day information and rules below.

Please provide a description of the product(s) you will sell. If you are a food vendor, please provide a detailed menu. You may attach a sheet of paper if needed. If you have already talked with Lois Thompson, event vendor coordinator, about special needs for Heritage Day, please include that information also.

EVENT RULES This is a one-day event. Hours are 10 a.m. to 5 p.m. Vendor area must be staffed. Set-up can begin after 5 p.m. June 21, or before 9 a.m. June 22. There will be no overnight security provided. Vendor areas are assigned, so contact Lois Thompson, 641-208-1419 (cell) when you arrive to be shown your spot. Vendors will provide their own canopy, table and chairs. Food vendors have priority use of the areas next to the electrical outlets. You must move vehicles to a parking-designated area before 10 a.m. June 22. Large trash cans are provided in the event area. A trash dumpster may also be used in the campground.

Liability and Indemnification. The vendor agrees to hold harmless Van Buren County (park property owner of area where event takes place) and Bentonsport Improvement Association (event sponsor) and will assume all liability for damage or injury, including death, to property or person arising from accidents or other causes incidental to the vendor's participation in Bentonsport Heritage Day and hereby releases Van Buren County and Bentonsport Improvement Association from any liability whatsoever.

You are encouraged to wear period clothing for this event. Contact Mindy Kralicek, event publicity coordinator, 515-991-0395, if you would like more information about what to wear. A limited assortment of historical wear may be borrowed for the day. Items must be reserved. Borrowed items must be returned to the Event Host table next to the BIA Pie Stand before leaving the event.

Bentonsport Improvement Association reserves the right to dismiss any vendor at any time, without refund, due to inappropriate behavior or neglect of rules and regulations.