

2024 Bentonsport, IA Events
Presented by Bentonsport Improvement Association (BIA)

October 12-13, 2024, Bentonsport Riverfest (part of Van Buren County Scenic Drive Event)

Bentonsport Improvement Association (BIA)
Vendor Policies & Procedures

PRODUCTS: Products sold in the show can be craft, artwork, resale, collectibles, flea market, and antiques. All items must be clearly priced at the start of the show.

ITEMS: All items must be family friendly. Merchandise with wording or images of a political, pornographic, or sexual nature is prohibited.

CHECK IN: Friday of the event weekend between 9:30am and 5:00pm and 7:30-9am on Saturday of the event. All participants MUST check in prior to booth set-up. Meet at Riverside Park on Hawk Dr upon arrival to get checked in and get your spot. Please contact Lois at 641-208-1419 to meet or arrange a meeting.

VENDOR SPACE: Set up space will be arranged by the BIA according to size, vendor needs, and availability. Vendors must supply their own tables and displays. Vendors are responsible for the cleanliness of their display area during the show, and clean-up of their area before leaving each evening.

ELECTRICITY: Electricity is limited. If you need electricity, please advise us of your needs. There is an extra charge as follows: \$12 per 110 plug, \$15 per 20amp, \$21 per 30/50 amp. If you are using electricity that was not approved by the BIA, you will be required to unplug immediately.

IOWA SALES TAX PERMIT NUMBER: An Iowa Sales Tax Permit Number MUST be supplied by all participants. It is the responsibility of the vendor to report and take care of their sales tax to the Iowa Revenue Service after the event. Please submit a copy of your permit along with the application.

Cellular/Internet. Please be advised that we are in a National Historic District, so internet and cell phone service can vary. T-Mobile has the best connection, however US cellular and Verizon can have limited service.

SHOW HOURS:

October events are Saturday & Sunday from 10am – 4pm.

SECURITY: There is no hired security. The BIA is not responsible for any stolen or damaged products, tents, or other items in vendor booths.

CODE OF CONDUCT: The BIA reserves the right to refuse anyone using inappropriate language or behavior or displaying undesirable items. Vendors displaying a poor attitude toward other vendors, customers, or staff will be addressed immediately. This is at the discretion of the BIA and the decision is final. Anyone not abiding by these rules will be asked to leave.

RESTROOMS: Located in the Greef General Store, at the shelter house on the east end of park and an SST on the West end of the park plus an extra porta potty during the October event.

PETS: Owners will be responsible for cleaning up after their pets and keeping the public safe from any aggressive behavior.

CAMPING: Overnight camping is allowed at the vendor sales unit with permission. Large campers/RVs over 30 ft, are to go in the campgrounds. It is encouraged to reserve a spot in the campground as space is limited. Go to mycountyparks.com to reserve.

PLEASE NOTE: VENDORS WILL KEEP VECHICLES AND CAMPERS/RVS OFF SOFT WET GROUND AREAS. PLEASE DO NOT BLOCK OR IMPEDE OTHER VECHICLES.

*******BOOTH FEE*******

October event: Outdoor spaces \$25 FOR 10' X 10', \$50 for 10' X 20', \$60 for larger space. Nothing included.

This is a 2 day event. No subleasing of spaces is allowed. You can request an email confirmation of your acceptance. We will meet with each vendor and help find a set up area that works for both the vendor and BIA. There is a \$25.00 fee for any returned checks.

CANCELLATION: In the event of cancellation 20, or more, days prior to the event, your payment will be refunded. If canceling 19, or less, days prior to the event, no refund will be granted. There is a \$25.00 fee for any returned insufficient fund checks. Full refund if the BIA cancels the event.

DISCLAIMER: The Bentonsport Improvement Association and Bentonsport Historic District are not responsible for any loss, damage, or accidents which may occur to your property or person.

Please sign and complete the form on the following page.

AGREEMENT

I have read and agree to abide by the above policies. I understand that failure to do so will be grounds for rejection of application for future BIA events, and possibly being asked to leave this year. I agree to hold the Bentonsport Improvement Association harmless, for any loss, damage, or accidents which may occur.

I also understand that decisions made by the BIA are final.

Signature _____ Date _____

**Send completed for and payments to:
Bentonsport Improvement Association c/o Becky
21719 Ridge Rd, Keosauqua, IA 52565**

Phone: 641-208-1419 (Lois) call or text or Email: lthompson37@gmail.com

To learn more about Bentonsport visit our website at: <https://www.bentonsportheritage.org/>

EXHIBITION AREA:

Bentonsport Riverside Park 21964 Hawk Dr, Bentonsport, IA 52565.
Outdoor show, be prepared! No rain dates.

LOCATION:

Bentonsport is located in SE Iowa, Van Buren County, on Scenic Byway J-40 between Bonaparte and Keosauqua.

Please fill out form below and return it with your payment:

NAME: _____ TAX# _____

Please attach a copy of the permit!

ADDRESS: _____

PHONE: _____ EMAIL _____

ITEMS SOLD: _____

WATER: Y OR N?

ELECTRICITY: Y or N?

Space Size/type of unit: _____

*******BOOTH FEE*******

October event: Outdoor spaces \$25 FOR 10' X 10', \$50 for 10' X 20', \$60 for larger space.